

**LINCOLN COUNTY, NORTH CAROLINA**

**DENVER FIRE DEPARTMENT**

**FOR THE YEARS ENDED JUNE 30, 2024 AND 2023**

# MARTIN ♦ STARNES

## & ASSOCIATES, CPAs, P.A.

*"A Professional Association of Certified Public Accountants and Management Consultants"*

### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Deanna Rios, Finance Director  
The Board of County Commissioners of Lincoln County, North Carolina  
Fire Chief, Denver Fire Department, Responsible Party

We have performed the procedures enumerated below on the accounting records and the Statements of Cash Receipts and Disbursements of Denver Fire Department for the years ended June 30, 2024 and 2023. Denver Fire Department's management is responsible for the accounting records and the Statements of Cash Receipts and Disbursements.

Lincoln County has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose, which is to assist users in understanding the cash receipts and disbursements of Denver Fire Department. Additionally, Denver Fire Department has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and associated findings are as follows:

**Procedure:** Compile the Statements of Cash Receipts and Disbursements, based upon the data provided to us, for the fiscal years ended June 30, 2024 and 2023.

**Finding:** No exceptions.

**Procedure:** Scan all disbursement reports, provided by the district, in search of any items that may appear unrelated to fire protection operations.

**Finding:** Based upon check payees of the disbursement reports we scanned, no disbursements appeared unusual in nature. Disbursements appear to be for fire protection operations.

**Procedure:** Select a sample of 20% or greater of the cash disbursements (including payroll disbursements) during the fiscal year. Agree each selected item to supporting documentation to verify the amount of the disbursement and its account classification. Verify the amount clearing the bank equals the amount of the disbursement.

**Finding:** No exceptions.

We were engaged by Lincoln County to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the AICPA. We were not engaged to and did not conduct an audit or review engagement, the objective of which would be the expression of an opinion or conclusion, respectively, on the accounting records and the Statements of Cash Receipts and Disbursements for the fiscal years ended June 30, 2024 and 2023. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

We are required to be independent of Denver Fire Department and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of Lincoln County and Denver Fire Department and is not intended to be, and should not be, used by anyone other than those specified parties.

*Martin Starnes & Associates, CPAs, P.A.*

Martin Starnes & Associates, CPAs, P.A.  
Hickory, North Carolina  
March 28, 2025

**LINCOLN COUNTY, NORTH CAROLINA**  
**DENVER FIRE DEPARTMENT**

**STATEMENTS OF CASH RECEIPTS AND DISBURSEMENTS**  
**FOR THE YEARS ENDED JUNE 30, 2024 AND 2023**

	<u>2024</u>	<u>2023</u>
<b>Receipts:</b>		
Tax distributions from Lincoln County	\$ 4,546,659	\$ 3,587,995
Grants	30,837	1,470,920
Auxiliary income	48	606
Rental income	6,120	5,375
Relief Fund	18,030	8,511
Gain on sale of fixed assets	285,000	135,192
Donations	9,332	10,662
Interest	9,231	4,658
Firefighters' Fund income	3,032	1,321
Miscellaneous	582	8,833
Total receipts	<u>4,908,871</u>	<u>5,234,073</u>
<b>Disbursements:</b>		
Salaries and benefits	3,128,508	2,506,524
Debt service	354,718	353,207
Other capital expenditures	30,428	-
Vehicle maintenance and repairs	183,010	102,964
Vehicle purchase	118,401	1,568,846
Fuel	42,923	43,490
Equipment maintenance and repairs	22,794	18,120
Building maintenance and repairs	159,303	162,070
Equipment and supplies	186,347	116,838
Professional services	27,592	31,329
Utilities	47,457	46,057
Travel, education, and training	13,112	21,010
Insurance	84,937	75,247
IT upgrades and services	4,541	-
Shipping and postage	798	974
Dues and subscriptions	8,415	9,230
Fundraising expenses	5,575	8,026
Office expense	5,014	14,004
Relief Fund	6,420	11,040
Firefighters' Fund expense	2,635	2,918
Active 911 calls	1,844	1,148
Miscellaneous	22,492	2,807
Total disbursements	<u>4,457,264</u>	<u>5,095,849</u>
<b>Net receipts over (under) disbursements</b>	<u>\$ 451,607</u>	<u>\$ 138,224</u>

*See accompanying independent accountant's report.*